

BY-LAWS OF THE FLORIDA TWO-YEAR COLLEGE  
MATHEMATICS ASSOCIATION  
October 13, 1989

Article 1 - Membership

Any person becomes a member upon filling out the membership form and paying dues for the current membership year. The membership year shall begin January 1 each year. Only members of the Association may hold office, nominate candidates for office, or serve on official committees.

Article 2 - Duties of Officers

The President shall:

- a. preside at all meeting of the Association, serve as Chairman of the Executive Board and the Annual Assembly, and prepare the agenda for all Assembly and Board meetings.
- b. act as ex-officio member of all committees.
- c. appoint one of the members of the Executive Board to serve in his/her place in case of temporary absence.
- d. organize and coordinate the program of the regular business meetings.
- e. accept nominations and make appointments of delegates to the national convention of AMATYC and when applicable, NCTM.
- f. take charge of publicity, public relations, membership.
- g. perform all other duties that regularly pertain to the office.

The President-Elect shall:

- a. serve as a non-voting member of teh Executive Board.
- b. serve as Chair of the Nominating Committee.

The Secretary-Newsletter Editor shall:

- a. notify members of Association meetings and Board meetings.
- b. be responsible for the official correspondence to the Association.
- c. keep accurate permanent records of meetings of the Association and the Executive Board.

The Vice President-Programs shall:

- a. be in charge of the FTYCMA portion of the fall and spring meetings.

The Treasurer shall:

- a. be in charge of records and funds of the Association.
- b. be in charge of all receipts and disbursements of the Association and keep accurate records of the same.
- c. make a financial report at each regular business meeting.
- d. make an annual report, audited by a supervisory committee at the annual regular meeting.
- e. keep an up-to-date file and mailing list of members and potential members.

### Article 3 - Election Procedures

- a. The nominating committee shall consist of the President-elect and two members appointed by the current President. The President shall designate one of these as Chairman. The nominating committee shall select a slate of nominees for each office. Anyone desiring nomination for an office shall notify the Chair of the nominating committee in writing by mail and present to the Chair a brief biographical sketch at least three months prior to the Annual Meeting. The nominating committee shall mail biographical sketches to all members in good standing at least two months prior to the Annual Meeting. These ballots are to be returned to the nominating committee at least one month prior to the annual meeting. The Chair of the nominating committee is responsible for the mailout and tabulation of the ballots. The Chair of the nominating committee will report the election results to the President. Elections shall be by plurality of the ballots returned to the nominating committee by the specified date.

### Article 4 - Amendment of the By-Laws

Amendments to the By-Laws may be proposed by a majority vote of the Annual Meeting. The proposed changes become part of the By-Laws by the affirmative vote of a simple majority of members responding by mail ballot by the deadline stated on the ballot. Ballots will be prepared, distributed, and tallied by the Executive Board or its delegate(s).

THE CONSTITUTION OF THE FLORIDA TWO-YEAR COLLEGE  
MATHEMATICS ASSOCIATION  
OCTOBER 13, 1989

Article 1 - Name

The name of the Association is the Florida Two-Year College Mathematics Association.

Article 2 - Purpose

The Florida Two-Year College Mathematics Association is a non-profit, education association. The purpose is

- a. to encourage the development of effective mathematics programs;
- b. to afford a state forum for interchange of ideas;
- c. to further develop and improve the mathematics education and the mathematics-related experiences of students in two-year colleges;
- d. to promote the professional welfare and development of its members.

Article 3 - Membership

Any person interested in two-year college mathematics education is eligible for regular membership.

Article 4 - Dues

Dues are paid by all members at the designated rates set by the annual Assembly.

Article 5 - Officers

The officers of the Association are President, President-Elect, Vice President-Programs, Secretary-Newsletter Editor, and Treasurer. Each serves for a term of two years. The President-Elect automatically succeeds the President at the end of the President's term. The affairs of the Association are conducted by the officers of the Association, called the Executive Board, subject to the authority of the membership. In the event that an officer other than the President leaves office before the expiration of the regular term, the Executive Board shall appoint a replacement for the remainder of the term. Should the President leave office before the expiration of the regular term, the President-Elect will complete the unfinished term in addition to his/her regular term.

Article 6 - Meetings

The Association shall hold two regular business meetings each year. One meeting will be held during the period September - December and one during the period January - April. The January - Election meeting shall be designated the Annual Meeting. Additional meetings may be planned at the discretion of the Executive Board.

Article 7 - Elections

Officers are elected by regular members using the procedures outlined in the By-Laws. New officers start their term immediately following the Annual Meeting after each election.

#### Article 8 - Committees

Committees are created as needed by the Executive Board to carry out the purpose of the Association. These committees are dissolved, when appropriate, by the Executive Board.

#### Article 9 - Governing Rules

The rules contained in Robert's Rules of Order, Revised, govern in all cases to which they are applicable and in which they are not inconsistent with this Constitution or By-Laws.

#### Article 10 - Amendment Procedure

Proposed amendments to this Constitution are initiated by a majority vote of the total annual Assembly in the spring. Ratification of a proposed amendment is conducted by a mail ballot of all members. A two-thirds vote of approval of the members responding by the deadline stated on the ballot is required for ratification. Ballots will be prepared, distributed, and tallied under the director of the Executive Board or its delegate(s).

#### Article 11 - Affiliations

The Association shall be affiliated with the American Mathematical Association of Two-Year Colleges, the Florida Council of Teachers of Mathematics, the Florida Section of the Mathematical Association of America, and the National Council of Teachers of Mathematics.

#### Article 12 - Dissolution

The Association may be dissolved only after an amendment of this Constitution has been adopted that provides for the transfer of all unencumbered funds to an organization with similar purposes.

#### Article 13 - Adoption

This constitution shall be adopted when approved by the majority of the interested people attending the Fall, 1988 meeting.

MINUTES FROM FTYCMA BUSINESS MEETING - OCTOBER 18, 1996-  
DAYTONA BEACH, FL

I. The FTYCMA Business Meeting was called to order by President Guesna Dohrman at 10 am at the Adam's Mark Hotel in Daytona Beach, FL.

II. The Minutes from the previous meeting were distributed. It was moved by Joan Golliday and seconded by Gaye Eatman that the minutes be approved.

**Motion carried**

III. Gaye Eatman gave the Treasurer's report and collected money for dues.

IV. Old Business

A. The Constitution and ByLaws revisions were discussed. It was agreed to ask Mike Mears to send the revisions to the Executive Board and to mail out these changes with the January Newsletter.

B. Guesna Dohrman shared the letter that had been written in support of the efforts of the Florida-Georgia Alliance for Minority Participation in Science, Engineering and Mathematics.

C. Math Competitions were discussed. Glenn Smith announced that no more competitions would be held at Santa Fe Community College. Bill Caldwell shared information and received input from the group concerning the Math Olympics. Carl Hensley moved and Joan Golliday seconded to donate \$400 to the Math Olympics Competition in the Spring of 1997.

**Motion carried**

V. New Business

A. Guesna announced that FTYCMA had recieved the resignation of William Wilder from the position of Vice-president of Programs. Joan Golliday was asked to assume the responsibilities of this office.

B. The AMATYC Meeting in Long Beach was discussed.

C. Creating a new FTYCMA flyer was discussed and Guesna will pursue the possibility of AMATYC funding.

VI. Other items

A. The Spring meeting that will be held in Tallahassee

was discussed. A soon to be released book by Frank Ward of Indian Rivers Community College was shared.

VII. The meeting was adjourned at 10:55.

Respectfully submitted,

Guesna Dohrman  
FTYCMA President

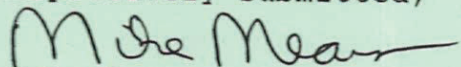
FTYCMA BUSINESS MEETING  
Gainesville, FL  
March 4, 1989

- I. Bob Campbell, President of FTYCMA, welcomed those present.
- II. Bill Jordan passed out copies of the minutes from the fall, 1988 FTCM meeting. They were approved with minor revision.
- III. Joan Golliday, Treasurer of FTYCMA, gave the treasurers' report. Current balance is \$1119.39. Current memberships as of prior to this meeting was exactly 100 members. Joan mentioned that this was up from 46 about a year earlier; membership is increasing greatly.
- IV. Mike Mears gave a report on the status of the newsletter. The next FTYCMA newsletter will be out about April 15, and will contain numerous articles about some issues going on around the state.
- V. Bill Jordan updated the group on the math competition scheduled April 1 at the University of Central Florida. Dr. Lee Armstrong has been instrumental in seeing that this two-year college competition comes about.
- VI. Bob Campbell mentioned that there is now a Math Competition Coordinating Council, which is headed by Renee Henry, and that this group will coordinate all the different types of mathematical competitions (like the PRIDE contest, etc.). If anyone is interested in serving on this committee, contact Renee Henry in Tallahassee.
- VII. Mr. Campbell reported the FTYCMA has contributed to FCTM to support the upcoming NCTM conference. We also helped co-sponsor the AMATYC conference that was held last fall in Calgary. We contributed \$50.00 to each of these ventures.
- VIII. Information was given out about a upcoming workshop at Rollins College that is sponsored by NSF. It will be held in mid April and all costs will be paid by the NSF grant. The focus of this workshop will be on computer algebra systems and their use in the mathematics curriculum.
- IX. Mr. Campbell reported on two programs that are currently offered by FCTM. The first is the Kenneth Kidd Memorial Fund Grant, which gives up to \$1,000 to be used for various aspects of math education. This can be used for personal enrichment and also for developing curriculum activities. The second is the Math Educator of the Year, chosen from those actively involved in Florida for at least 10 years. Both of these programs have a due date of May 1 of each year.

- X. It was noted by Mr. Campbell that FAME, the Florida Association of Math Educators is planning a meeting for the spring symposium. Right now, Don Byrkit is President and Don Lichtenberg is charged with organizing the symposium. Mr. Campbell encouraged participation by FTYCMA members in this activity.
- XI. Mr. Campbell made a report from the executive board which met the previous evening. The board recommends as FTYCMA is now growing, and as it still has limited resources in terms of personnel and finances, we put our emphasis on hosting only one conference a year. Furthermore, it recommended that this be the one that is held with FCTM in the fall. At this particular meeting we would have a department chairs' meeting prior to the start of the conference much like what happened at the MAA Conference. We would also encourage book representatives to come and display their texts. We would encourage our faculty to participate in the MAA but we would not over-extend ourselves in terms of trying to sponsor two conferences per year as has been done in the past. This lead to much discussion among those present. It was noted that in the fall, the chances for funding are better because money is more readily available. It was also noted that would mean that there are basically two fall meetings since we are an affiliate of AMATYC (which also meets in the fall). It was also noted that college textbook representatives have been solicited in the past to come to FCTM but have chosen not to. Possibly we should work to enhance the pedagogical aspects of the MAA conference a little more because we offer as the 2-year representatives more such interests than our 4-year counterparts. As the group reflected on this, it was decided we would keep two conferences a year and monitor our progress as a growing organization. Mr. Campbell noted that this conclusion made it imperative that our faculty respond to the calls for speakers for each conference.

Adjournment was called for and seconded. The next meeting of FTYCMA will be in the fall at the FCTM Conference.

Respectively submitted,



Michael J. Mears  
Secretary/Newsletter Editor



Summary of FTYCMA Meeting  
October 12, 1989

- I. Bob Campbell, President welcomed those present.
- II. Dr. Lee Armstrong spoke to the group about the Math Olympics at UCF.
- III. Approval of the Constitution and By-laws. The Constitution and By-laws were reviewed. Minor revisions were noted and they were approved with these revisions. Mike Mears will then revise the Constitution and By-laws per the revisions and copies will be sent out to all members of the Executive Board. Thanks were given to the sub-committee that developed the Constitution and By-laws which consisted of Bill Jordan, Jane Early, and Mike Mears.
- IV. New Business:
  - a. Call for speakers for the MAA Conference, March 2-3, 1990. Information about the speakers and their topics is to be sent to Rheta Beaver-Worley at Valencia Community College.
  - b. A concern over MGF 2202. It was noted that the recent course profiles from Course Numbering System had changed the profile for MGF 2202 making it a distinctly different course that it was in the past. Mike Mears agreed to check on this and try to resolve the problem that existed.
  - c. Mr. Campbell will appoint a Nominating Committee who will draft a slate of officers for the upcoming elections.

With no further business, the meeting adjourned.

Next Meeting: March 2-3, 1990 at Valencia Community College.

Respectfully submitted:



Michael J. Mears

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